

## American Lhasa Apso Club

### Procedures for AKC FSS® Recordation and AKC FSS® Litter Recordation

#### AKC FSS® Recordation

To be eligible for consideration, the Lhasa Apso must be considered pure bred with ancestry traceable to the region of origin. All Lhasa Apsos in any generation to be recorded by AKC FSS® must go through the same Critique Process for AKC FSS® recordation. To be individually recorded, the Lhasa Apso must be at least six (6) months old at the time of critique.

For a Lhasa Apso to be recorded with AKC FSS®, the owner of the Lhasa Apso must submit:

- A completed AKC FSS® Recordation Application Form.
- Five color photographs (head with eyes visible, left side, right side, front and rear)
- Copies of import/export documentation (if imported).
- Copy of DNA profile.
- Copy of microchip identification.
- A pedigree, if available, extended as far back as known.
- Copies of any and all registration certificates.

The foregoing, along with any other documentation that helps establish the dog as a pure bred Lhasa Apso, should be submitted to the NS Registrar.

Once the completed AKC FSS® Recordation Application, photographs and required documentation are received by the NS Registrar, the dog will be assigned a Critique Case Number (CCN). The owner will be informed of the CCN along with scheduled dates and locations at which the Lhasa Apso may be presented for critiquing by a panel of three pre-qualified Critique Judges. If no timely critiques are scheduled in a location readily accessible to the Lhasa Apso owner, the NS Registrar will provide the owner of the Lhasa Apso with a list of qualified judges who may independently critique the Lhasa Apso and send the completed Critique Forms directly to the NS Registrar.

All dogs that undergo the Critique Process will receive a CCN. This information will be kept by the NS Registrar. If a dog is considered not to be a pure-bred Lhasa Apso, it will be recorded with the word "**Rejected**" as a suffix to its CCN (CCN# - REJECTED).

The owner of the Lhasa Apso submitting the application is responsible for setting up and keeping appointments with the Critique Judges. Three pre-qualified individuals will critique the Lhasa Apso.

Upon receipt of three Critique Forms, all judging the dog to be a pure-bred Lhasa Apso and receipt of a check payable to AKC for FSS® Application, the NS Registrar will promptly forward the FSS® Application, photographs, supporting documents and a letter confirming that the Lhasa Apso has been found to be a pure-bred Lhasa Apso, to AKC FSS® for recordation.

If at any time prior to the time that a full three generation has been produced and approved, any dog in any of the succeeding litters is judged by one or more Critique Judges not to be a pure-bred Lhasa Apso, then the NS Registrar promptly will notify AKC FSS® of such determination, and AKC FSS® promptly will cause the recordation of all dogs back to the original import to be cancelled.

There will be no charge for the critiques but the applicant must work with the Critique Judges to find mutually workable times and places for the critiquing.

Should there be any grievance concerning the results of the critique and/or recordation process, an appeal procedure is available. A letter clearly stating the grievance should be sent to the NS Registrar. The Secretary of ALAC will appoint a review panel to hear the grievance.

In addition, in the future, if any puppies are produced with the use of frozen semen from dogs recorded with AKC FSS® and not registered with AKC, such litters shall be eligible for recordation as though the sires were alive.

### **AKC FSS® Litter Recordation**

The purpose of an AKC FSS® Litter Application is to record a litter of puppies born in the USA out of an AKC FSS® recorded female and sired by an AKC FSS® recorded male OR out of an AKC FSS® recorded female and sired by an AKC registered male OR out of an AKC registered female and sired by an AKC FSS® recorded male.

To be eligible for AKC FSS® Litter Recordation, the litter must have a completed Litter Examination Form and be examined after three months of age, but no older than six months of age by a pre-qualified person. Puppies need not be intact, but all must be examined. If any puppy is not examined, the litter is not eligible for recordation. Each member of the litter must be permanently identified with a microchip and a DNA profile.

A puppy must be litter recorded before being eligible for Critique Process Procedures for AKC FSS® Recordation. Puppies are eligible for individual recording after 6 months of age.

#### *Procedure:*

1. Submit a completed AKC FSS® Litter Application, along with the following information to the NS Registrar.
  - A signed and completed Litter Examination Form.
  - A copy of each puppy's DNA profile.
  - A copy of each puppy's microchip identification.
  - A check payable to AKC for AKC FSS® Litter Application.
2. Upon receipt of the above, the NS Registrar will promptly forward the AKC FSS® Litter Application to the AKC FSS® for litter recordation.

If any puppies are produced with the use of frozen semen from dogs recorded with AKC FSS® and not registered with AKC such litters are eligible for recordation as though the sires were alive.

Should there be any grievance concerning the results of the Litter Examination, an appeal procedure is available. A letter clearly stating the grievance should be sent to the NS Registrar. The Secretary of ALAC will appoint a review panel to hear the grievance.